



**HOUSE RULES  
FOR  
MESSEZENTRUM SALZBURG GMBH (MZS)  
FN 67914z**

As of January 2015

- 1. Emergency contacts**
- 2. Entry onto premises**
- 3. Presence on the premises**
- 4. Presence of young people**
- 5. Presence of visitors**
- 6. Photography, filming, drawing**
- 7. Smoking**
- 8. Security check**
- 9. Weapons and prohibited items**
- 10. Dogs and other animals**
- 11. Safety instructions**
- 12. Opening hours**
  - 12.1. Set-up and dismantling times
  - 12.2. Duration of the event
- 13. Driving is forbidden in all halls**

The exhibition centre is private property. The owner is Messezentrum Salzburg GmbH. Together with the respective event organiser, it reserves the right to refuse entry at its discretion. The house and usage rules apply to all persons who enter, drive onto or stay on MZS private property.

**1. Emergency contacts**

Fire service	122
Police	133
Ambulance	144
European emergency telephone number	112

First aid Information point of the current exhibition/event

**2. Entry onto premises**

Exhibitors, contracting parties and installation companies can buy long-stay parking tickets from the respective event organiser or from the car park operator, which allow unlimited access, passage and stay during the set-up, dismantling and exhibition/event time. The car parking fees are binding as displayed at all entrances and exits.

**3 Admission onto premises**

Being on the exhibition property is only permissible for the times and buildings specified on the ticket or pass. Visitors must carry their tickets with them. Individuals who are not able to present a valid ticket or pass issued by MZS/the event organiser at any point may be ejected from the premises.

**4. Presence of young people**

Children under fourteen years of age are only permitted in the exhibition centre if accompanied by a parent or legal guardian. Exceptions only apply when expressly noted at entrances and sales counters.

**5. Presence of visitors**

The areas and facilities made available to visitors should be treated with due care. Visitors may not enter or operate any other areas or facilities. Exhibition stands may only be entered in the presence of stand personnel. Event visitors must leave the event and premises at closing time.

**6. Photography, filming, drawing**

Photography, filming and drawing on all exhibition premises and in the halls/Salzburg arena, especially of the exhibits and events, is only allowed for people who have been authorised by the event organiser and who display a valid pass.

**7. Smoking**

Smoking is strictly forbidden in MZS buildings. Smoking areas are marked with appropriate signs.

**8. Security check**

Depending on the nature of the event, carrying bags and similar containers may be prohibited. For security reasons, bags and similar containers, clothes such as coats, jackets and cloaks, as well as the content of vehicles, may be checked.



## 9. Weapons and prohibited items

Weapons or items intended as weapons may not be brought onto or used on the premises. Exceptions only apply when expressly noted at entrances and sales counters at specific events.

## 10. Dogs and other animals

Dogs and other animals may not be brought onto the premises or into the buildings. Exceptions only apply when expressly noted at entrances and sales counters. Where exceptions do apply, dogs must be kept on a lead and wear a muzzle.

## 11. Safety instructions

Instructions issued by building personnel, i.e. exhibition management as well as the security and supervisory staff, must be followed at all times.

## 12. Opening hours

### 12.1 Set-up and dismantling times

Set-up and dismantling may take place at the times specified in the contract. Early set-up as well as extended dismantling time may be requested. The approved times are subject to costs (see event organisers' service folder).

For general security reasons, the halls and exhibition premises will remain closed outside of these times.

After the official end of the set-up period, only finishing work on stands within the exhibitor's own exhibition space is permitted. The visitor aisles must be cleared at this time.

### 12.2 Duration of the event

For the duration of the event, halls will be opened an hour before the exhibition begins and closed an hour after the exhibition ends. MZS/the event organiser may impose special rules. Exhibitors who in justified individual cases need to be at their stands beyond this time require special written permission from the MZS/event organiser.

## 13. Driving is forbidden in all halls

No cars or lorries may be driven in the halls. Vehicles may only be driven in the halls with special permission.

Messezentrum Salzburg GmbH  
Up-to-date as at: January 2015

2/2\_Kurzzeichen: